

Terms of Agreement Modifications	Section: Procurement Number: 1.18
Approved: April 11, 2022	Page: 1 of 1
Revised:	Scope: All Employees

POLICY:

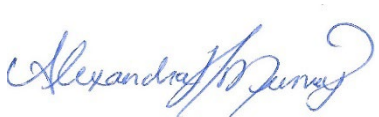
To ensure that terms for the modification of a procurement contract are set out within the agreement.

PROCEDURE:

The term of the agreement and any options to extend the agreement will be set out in the competitive procurement documents. CLO will obtain approval by the appropriate authorities to approve any modifications to the term of the agreement.

Extending the term of agreement beyond that set out in the competitive procurement document is considered non-competitive procurement and CLO must seek appropriate approval prior to proceeding, where the extension affects the value and/or stated deliverables of procurement.

Approved by:



April 11, 2022

Executive Director

Date



April 11, 2022

Board President

Date